

ENVISION *the* MOMENT

WEDDING PACKAGES



Acquaintances

Day of Coordination
starting at \$1,000

The "Acquaintances" package is the ideal choice for the bride who has meticulously planned every detail but desires a helping hand to ensure a seamless execution on the big day.

- COORDINATION OF THE WEDDING REHEARSAL, CEREMONY AND RECEPTION
- INTERACTION WITH ALL VENDORS INVOLVED 30-DAYS OUT TO SCHEDULE ARRIVAL TIMES AND ADDRESS ANY PRE-EVENT LOGISTICS
- ONE MONTH OUT ON-SITE VENUE WALK-THROUGH WITH THE BRIDE TO EVENT MAP
- WEDDING DAY ITINERARY, APPROVED BY THE BRIDE.
- SET-UP AND BREAKDOWN OF VENUE AND FLOOR PLAN

Work Besties

Partial
starting at \$2,250

Our "Work Besties" package is the perfect blend of collaboration and support for those who want a hands-on role in planning but also want besties to share the workload.

- EVERYTHING INCLUDED IN THE ACQUAINTANCES PACKAGE PLUS:
- INITIAL MEETING TO GO OVER ANY EVENT DETAILS THAT HAVE BEEN PRE-ESTABLISHED
 - CENTERPIECE AND DECOR CONSULTATION
 - VENDOR NEGOTIATION AND CONTRACT FOR UP TO 4 VENDORS
 - VENUE SELECTION AND SITE VISITS
 - PERSONALIZED BUDGET CREATION AND MANAGEMENT
 - SEATING PLAN ASSISTANCE

BFF's

Full Service
starting at \$2,950

With our "BFF" package we go beyond event planning to become your best friends. We're not just planners; we're your confidantes, your partners in crime, and your steadfast allies throughout the entire process.

- EVERYTHING INCLUDED IN THE WORK BESTIES PACKAGE PLUS:
- UNLIMITED HOURS OF COORDINATION
 - FULL EVENT DESIGN AND STYLING
 - VENDOR NEGOTIATION AND CONTRACT FOR ALL VENDORS
 - CONSULTS ON ANY WEDDING DAY ACTIVITIES - TASTINGS, VENDOR CONSULTATIONS AND DRESS FITTINGS
 - OUT OF TOWN GUEST SERVICES
 - PRINT AND MAILING OF INVITATIONS
 - RSVP MANAGEMENT



Envision the Moment
EVENT SERVICES

Contact us

www.envisionthemoment.com

socials: @envision.the.moment

paige@envisionthemoment.com

danielle@envisionthemoment.com



WEDDING PACKAGES

SERVICES	ACQUAINTANCES	WORK BESTIES	BFF'S
COORDINATION OF REHEARSAL, CEREMONY & RECEPTION	✓	✓	✓
INTERACTION WITH ALL VENDORS INVOLVED 30-DAYS OUT	✓	✓	✓
ONE MONTH OUT ON-SITE VENUE WALK-THROUGH	✓	✓	✓
WEDDING DAY ITINERARY	✓	✓	✓
VENUE SET-UP AND BREAKDOWN	✓	✓	✓
INITIAL MEETING TO GO OVER PRE-ESTABLISHED EVENT DETAILS		✓	✓
CENTERPIECE AND DECOR CONSULTATION		✓	✓
VENDER NEGOTIATION FOR UP TO 4 VENDORS		✓	✓
PERSONALIZED BUDGET CREATION/MANAGEMENT		✓	✓
SEATING PLAN ASSISTANCE		✓	✓
UNLIMITED HOURS OF COORDINATION			✓
FULL EVENT DESIGN AND STYLING			✓
VENDOR NEGOTIATION FOR ALL VENDORS			✓
CONSULTS ON ANY WEDDING DAY ACTIVITIES			✓
OUT OF TOWN GUEST SERVICES			✓
INVITATIONS			✓
RSVP MANAGEMENT			✓

STARTING AT
\$1,000

STARTING AT
\$2,250

STARTING AT
\$2,950